



TRI-COUNTY
regional planning commission

ACCESSIBILITY DISCLAIMER

The Greater Lansing Regional Committee for Stormwater Management (GLRC) is an agency of the Tri-County Regional Planning Commission. While the GLRC maintains its own website, mywatersheds.org, the agency is supported by the Tri-County Regional Planning Commission, which recognizes the importance of providing inclusive environments that grant equal opportunities for all members of the community to actively participate in planning for the future of our region. This includes access by people who:

- are mobility impaired, blind or low vision, or deaf or hard of hearing
- have cognitive impairments
- experience language barriers

We maintain a variety of nondiscrimination, environmental justice, and public participation policies to ensure equitable access to our documents and meetings. This includes considering diverse approaches to make meetings and events, plans, data, services, and other information as user-friendly as possible, such as:

- use of plain language
- alternative visualization and engagement techniques
- targeted outreach methods
- Virtual Public Involvement (VPI) tools
- intentional selection of venues and locations

All public meetings are held in facilities that are compliant with the Americans with Disabilities Act (ADA) and accessible by public transit.

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ACCOMMODATIONS

The Tri-County Regional Planning Commission is committed to open and accessible events. Requests for interpretation, accommodations for persons with disabilities, and assistance with additional needs must be made five business days in advance of the meeting or event date.

Persons with hearing or speech disabilities needing accommodation at a public meeting held per the Michigan Open Meetings Act are instructed to notify clerk@mitcrpc.org to obtain call-in information and instructions to utilize the Telecommunications Relay Service (dial 711).

Accommodations can be made for persons with disabilities and limited English-speaking ability. Please email info@mitcrpc.org or call 517-393-0342 to indicate needs.

Pueden hacerse arreglos para personas con discapacidades y para aquellos con dominio limitado del idioma inglés. Envíe un [correo electrónico](#) o llame al 517-393-0342 para indicar sus necesidades.

The Tri-County Regional Planning Commission maintains a [Limited English Proficiency \(LEP\) Plan](#) to coordinate [translation and interpretation services](#) upon request. The list below is not a comprehensive inventory of all resources in the area; translation services may also be available from local community agencies, colleges, universities, attorneys, and government agencies. The agencies listed below may charge a fee for translating documents.

| AGENCY | LOCATION | TELEPHONE NUMBER | LANGUAGES |
|---|--------------|--|--|
| 7C Lingo Lansing | Lansing | (517) 337-2700 | Any language |
| Ana's Office Services, LLC | Lansing | (517) 410-7365 | Spanish |
| Cristo Rey Community Center | Lansing | (517) 372-4700 | Spanish |
| Interactive Designs for Translation & Instruction | East Lansing | (517) 575-8878 (517) 337-4486 | Chinese |
| Lansing Catholic Social Services | Lansing | (517) 484-1010 | Arabic, Bosnian (Serbo-Croatian), Somali, Spanish, Vietnamese |
| Lansing Somali Bantu Organization | Lansing | (517) 484-5022 | Bantu Chizigua, Burundi, Somali, Swahili |
| Linguistic Arete, LLC | Haslett | (517) 214-1344 | Burmese, French, German, Italian, Mandarin Chinese, Portuguese, Russian, Spanish |
| Michigan State University | East Lansing | (517) 353-0740 (517) 353-8351 (517) 355-8350 | Arabic, Chinese, German, Japanese, Russian, Swahili French, Greek, Italian Portuguese, Spanish |

WEBSITE ACCESSIBILITY

The Tri-County Regional Planning Commission is committed to assessing, prioritizing, and updating any affiliated websites that are determined to be noncompliant with the Americans with Disabilities Act (ADA). While ADA compliance standards are open to interpretation, we attempt to provide information in ways that are accessible to as many users as possible, including:

- Providing information in text formats rather than images (charts, tables, etc.)
- Use of a text hierarchy (heading tags) for webpage titles, subtitles, and body text to assist accessibility technologies in interpreting the organization of our web content
- Use of Keyboard Accessibility and Visual Navigators for those using only a keyboard or assistive technologies to navigate our web content
- Graphic elements and images include alternative text when possible, which describes context/visual nature of an object for visually impaired users using screen readers

The Tri-County Regional Planning Commission actively explores approaches for meeting Web Content Accessibility Guidelines (WCAG). We strive to improve the accessibility of our online materials and welcome feedback as we work toward increased accessibility. If accommodations are needed or you are experiencing difficulty with the format of material on our website, please [contact our office](#) by email (info@mitcrpc.org) or phone (517-393-0342). When contacting us, please include the following information so that we can respond in a manner that is helpful to you:

- Nature of the accessibility issue
- Web address of the content you are attempting to access
- Your preferred format for the content
- Your contact information

Some of our content is in PDF format. We are working on a process to ensure documents that are required to be posted by law are accessible PDFs in an effort to make it easier for people with disabilities to use PDF documents and forms, with and without the aid of assistive technology software and devices such as screen readers, screen magnifiers, text-to-speech software, speech recognition software, alternative input devices, Braille embossers, and refreshable Braille displays. Documents are available to view in-person at the main office during normal business hours if you have trouble viewing them electronically. Visits to Tri-County's office are only available by appointment at this time, unless attending a [meeting](#) open to the public. [Contact our office](#) to schedule an appointment.

Due to current technological constraints, there are some instances where we are unable to provide information in an accessible format (e.g. mapping and data services). We actively monitor these formats and will develop accessible solutions as technology improves.